



Memo to: Councillor Mason

Copy to: Mayor Watton, all Councillors, General Manager, Directors, Senior Leadership Group, and Communications & Engagement Team

From: Peter Chrystal, Interim General Manager

Subject: CC90/2025 - Resolutions Tracking Report query

Date: 14 January 2026

Reference: DOC2025/252739

Dear Councillor Mason

I refer to your email below dated 4th December 2025;

Good morning staff, Concerning the last item in the completed list (W175/2022), are we able to keep this alive in the outstanding list whilst the corporate wide online booking system is established, or perhaps establish a new item. Appreciate that Bookeasy isn't suitable, although it would be beneficial to continue to track the outcome of this resolution. Kind regards, Mark

Council officers have advised as follows;

An investigation was completed using Bookeasy for community hall bookings with the outcome of this investigation previously reported back to Council.

In Quarter 3 Council will commence a Business Improvement project to improve the overall bookings process of which a unified booking system will form part of that review.

A copy of this Memo will be uploaded to Council's website.